Agenda Item 12



Policy and Scrutiny

Open Report on behalf of Richard Wills, Director responsible for Democratic Services

Report to: Overview and Scrutiny Management Committee

Date: **24 November 2016**

Subject: Overview and Scrutiny Work Programme

Summary:

This item enables the Overview and Scrutiny Management Committee to consider both its own work programme and the scrutiny committee work programmes for 2016/17. The Committee is invited to consider and comment on the content of the work programmes.

Actions Required:

- 1. To approve the content of the Overview and Scrutiny Management Committee work programme, as set out at Appendix A.
- 2. To approve the work programmes from overview and scrutiny committees set out at Appendix B, or where it feels clarification on certain elements is required, to refer back to the relevant committee for further information prior to approval.
- 3. To consider and comment on the Working Group activity as set out at Appendix C to this report.
- 4. To comment on the work programmes in light of the Executive Forward Plan as set out at Appendix D.

1. Background

Overview and Scrutiny Management Committee

The Overview and Scrutiny Management Committee meets on a monthly basis. Each agenda includes the following items: -

- Call ins (if required)
- Councillor Call for Action (if required)
- Overview and Scrutiny Management Committee Work Programme.
- Scrutiny Committee Work Programmes
- Summary of any Task and Finish Group and Working Group activity

The work programme for this Committee is set out in Appendix A. The Overview and Scrutiny Management Committee is invited to consider and comment on the content of this programme.

Scrutiny Committee Work Programmes

The work programme for each scrutiny committee is set out at Appendix B for consideration. These documents provide Members with a key opportunity to manage the work programme of all scrutiny committees.

Committee Working Group Activity

Overview and Scrutiny Committees may establish informal working groups, which usually meet on one or two occasions, usually to consider matters in greater detail, and then to put their proposals to Committee. Details of Working Group activity is set out at Appendix C.

Executive Forward Plan

The Executive Forward Plan of key decisions to be taken from 1 December 2016 is set out at Appendix D. This is background information for the Committee's consideration to ensure that all key decisions are scrutinised by the relevant scrutiny committee.

2. Conclusion

That consideration is given to the content of this report.

3. Consultation

a) Policy Proofing Actions Required

This item does not require Policy Proofing.

4. Appendices

These are listed below and attached at the back of the report			
Appendix A	Overview and Scrutiny Management Committee Work		
	Programme		
Appendix B	Scrutiny Committee Work Programmes		
Appendix C	Task and Finish Group and Working Group Activity		
Appendix D	Executive Forward Plan		

5. Background Papers

No background papers within Section 100D of the Local Government Act 1972 were used in the preparation of this report.

This report was written by Nigel West, Head of Democratic Services and Statutory Scrutiny Officer, who can be contacted on 01522 552840 or by e-mail at nigel.west@lincolnshire.gov.uk

OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE

WORK PROGRAMME

24 November 2016			
Item	Contributor	Purpose	
Call-in (if required)		Call-in	
Councillor Call for Action (if required)		CCfA	
Financial Standing of the County Council in Advance of the 2017/18 Budget Cycle	David Forbes, County Finance Officer	Budget Scrutiny	
Review of Financial Risk Assessment	David Forbes, County Finance Officer	Budget Scrutiny	
Proposed New Scrutiny Arrangements	Nigel West, Head of Democratic Services and Statutory Scrutiny Officer	Review Activity	
2016/17 Council Business Plan Quarter 2	Jasmine Sodhi Performance and Equalities Manager	Budget Scrutiny / Performance Scrutiny	
Overview and Scrutiny Work Programme	Nigel West, Head of Democratic Services and Statutory Scrutiny Officer	Status Report	

22 December 2016			
Item	Contributor	Purpose	
Call-in (if required)		Call-in	
Councillor Call for Action (if required)		CCfA	
Overview and Scrutiny Work Programme	Nigel West, Head of Democratic Services and Statutory Scrutiny Officer	Status Report	

26 January 2017			
Item	Contributor	Purpose	
Call-in (if required)		Call-in	
Councillor Call for Action (if required)		CCfA	
Revenue and Capital Budget Monitoring Report 2016/17	David Forbes, County Finance Officer	Pre-Decision Scrutiny (Executive Decision on 7 February 2017)	
Council Budget 2017/18	David Forbes, County Finance Officer	Budget Scrutiny	

26 January 2017			
Item	Contributor	Purpose	
Council Business Plan 2017/18	Jasmine Sodhi Performance and Equalities Manager	Pre-Decision Scrutiny (Executive Decision on 7 February 2017)	
Overview and Scrutiny Work Programme	Nigel West, Head of Democratic Services and Statutory Scrutiny Officer	Status Report	

23 February 2017			
Item	Contributor	Purpose	
Call-in (if required)		Call-in	
Councillor Call for Action (if required)		CCfA	
2016/17 Council Business Plan Quarter 3	Jasmine Sodhi Performance and Equalities Manager	Budget Scrutiny / Performance Scrutiny	
Overview and Scrutiny Work Programme	Nigel West, Head of Democratic Services and Statutory Scrutiny Officer	Status Report	

30 March 2017			
Item	Contributor	Purpose	
Call-in (if required)		Call-in	
Councillor Call for Action (if required)		CCfA	
Overview and Scrutiny Work Programme	Nigel West, Head of Democratic Services and Statutory Scrutiny Officer	Status Report	

For more information about the work of the Overview and Scrutiny Management Committee please contact Nigel West, Head of Democratic Services and Statutory Scrutiny Officer, on 01522 552840 or by e-mail at nigel.west@lincolnshire.gov.uk

SCRUTINY COMMITTEE WORK PROGRAMMES ADULTS SCRUTINY COMMITTEE

Chairman: Councillor Hugo Marfleet Vice Chairman: Councillor Rosie Kirk

24 November 2016 – 1.30 pm

Visit to Carers Team, Customer Service Centre.

30 November 2016 – 10.00 am		
Item	Contributor	Purpose
Lincolnshire Sensory Services Progress Report	Marie Kaempfe-Rice, Senior Commercial and Procurement Officer	Status Report
	Representatives from: Action on Hearing Loss Lincoln and Lindsey Blind Society South Lincolnshire Blind Society	
Adult Care – Quarter 2 Performance Information	Emma Scarth, County Manager, Performance, Quality and Development	Performance Scrutiny
Adult Care – Quarter 2 Budget Monitoring	Steve Houchin, Head of Finance, Adult Care	Budget Scrutiny
Minutes of the Safeguarding Scrutiny Sub Group Meeting – 28 September 2016	Catherine Wilman, Democratic Services Officer	Update Report

11 January 2017 – 10.00 am			
Item	Contributor	Purpose	
Adult Social Care – Budget Proposals 2017-18	Steve Houchin, Head of Finance, Adult Care	Budget Scrutiny	
Better Care Fund: Narrative Plan for 2017/18 – 2018/19	David Laws, Better Care Fund and Financial Special Projects Manager	Budget Scrutiny	

11 January 2017 – 10.00 am		
Item	Contributor	Purpose
Adults with Learning Disabilities – Items referred to in Local Account - Employment and Health Care	Justin Hackney, Assistant Director of Social Services – Specialist Adult Services	Status Report

22 February 2017 – 10.00 am			
Item	Contributor	Purpose	
Adult Care – Quarter 3 Performance Information	Emma Scarth, County Manager, Performance, Quality and Development	Performance Scrutiny	

For more information about the work of the Adults Scrutiny Committee please contact Simon Evans, Health Scrutiny Officer, on 01522 553607 or by e-mail at simon.evans@lincolnshire.gov.uk

CHILDREN AND YOUNG PEOPLE SCRUTINY COMMITTEE

Chairman: Councillor John Hough Vice Chairman: Councillor Ray Wootten

25 November 2016		
Item	Contributor	Purpose
Theme Performance: Quarter 2	Sally Savage Chief Commissioning Officer – Children's	Performance Scrutiny
The Future of the Music Service – Update	John O'Connor Children's Services Manager: Education Support	Pre-Decision Scrutiny (Executive Councillor decision on 9 December 2016)
Lincolnshire Safeguarding Boards Scrutiny Sub- Group Update	Cllr Ron Oxby Chairman of the Sub Group	Member Report
Centre for Public Scrutiny's Guide to Scrutinising Children's Safeguarding Arrangements – Key Scrutiny Questions for Safeguarding – Questions 8, 9, 13, 14	Janice Spencer Assistant Director – Children's (Safeguarding)	Performance Scrutiny
Council's Response to "Schools that work for everyone" – Government Consultation	Heather Sandy Chief Commissioner - Learning	Consultation (Closing date is 12 December 2016)

20 January 2017		
Item	Contributor	Purpose
Budget Proposals 2017/18	Debbie Barnes Executive Director of Children's Services	Budget Scrutiny
Sector Led Model for School Improvement – Update Report	Gavin Booth Children's Services Manager – Education Strategy	Policy Review
Outcomes from School Performance Working Groups	Martin Smith Children's Services Manager - School Standards Kieran Barnes Head of the Virtual School for Looked After Children	Member Report
Joint Targeted Area Inspection on Domestic Abuse - Outcomes	Debbie Barnes Executive Director of Children's Services	Performance Scrutiny
Corporate Parenting Panel Update	Cllr David Brailsford Chairman of the Panel	Member Report

10 March 2017		
Item	Contributor	Purpose
Lincolnshire Local	Martin Smith	Performance Scrutiny
Authority School	Children's Service	
Performance 2015-16	Manager - School	
	Standards	
Theme Performance:	Sally Savage	Performance Scrutiny
Quarter 3	Chief Commissioning	
	Officer – Children's	
Lincolnshire Safeguarding	Cllr Ron Oxby	Member Report
Boards Scrutiny Sub-	Chairman of the Sub	
Group Update	Group	
Centre for Public	Janice Spencer	Performance Scrutiny
Scrutiny's Guide to	Assistant Director –	
Scrutinising Children's	Children's (Safeguarding)	
Safeguarding		
Arrangements Guide –		
Key Scrutiny Questions for		
Safeguarding – Questions		
18, 20, 21		
Partners in Practice	Debbie Barnes	Update Report
Update	Executive Director of	opacio riopori
	Children's Services	
Additional Item		

For more information about the work of the Children and Young People Scrutiny Committee please contact Tracy Johnson, Senior Scrutiny Officer, on 01522 552164 or by e-mail at Tracy.Johnson@lincolnshire.gov.uk

COMMUNITY AND PUBLIC SAFETY SCRUTINY COMMITTEE

Chairman: Councillor Chris Brewis

Vice Chairman: Councillor Linda Wootten

14 December 2016		
Item	Contributor	Purpose
Update on the recruitment and retention of retained Firefighters	Nick Borrill, Acting Chief Fire Officer	Update Report
Lincolnshire Community Assistance Scheme (LCAS) Update	Nicole Hilton, Community Assets and Resilience Commissioning Manager	Status Report
Performance Report, Quarter 2 – (1 July to 30 September 2016)	Daryl Pearce, County Officer Public Protection; Nicole Hilton, Community Assets and Resilience Commissioning Manager; Robin Bellamy, Assistant Director Public Health Commissioning, Nick Borrill, Acting Chief Fire Officer	Performance Scrutiny
Neighbourhood Policing update	Daryl Pearce, County Officer Public Protection	Update Report
Volunteer Support Service Commissioning	Nicole Hilton, Community Assets and Resilience Commissioning Manager	Pre-Decision Scrutiny Executive: 4 January 2017

25 January 2017		
Item	Contributor	Purpose
'Meet and Greet' Session with the new supplier of the Community Substance Misuse Treatment Services	Tony McGinty, Consultant in Public Health	Workshop
Budget Proposals 2017/18	Michelle Grady, Head of Finance (Communities)	Budget Scrutiny
Update on Bespoke Business Advice Provided by Trading Standards	Sara Barry, Safer Communities Manager	Policy Review
Community Safety - Sexual Violence Update	Sara Barry, Safer Communities Manager	Update Report

09 March 2017 Fire & Rescue Training Facility, Waddington			
Item	Contributor	Purpose	
Future Sustainability of the Lincolnshire Archive	Nicole Hilton, Community Assets and Resilience Commissioning Manager	Workshop	
Quarter 3 Performance - 1 October to 31 December 2016	Daryl Pearce, County Officer Public Protection; Nicole Hilton, Community Assets and Resilience Commissioning Manager; Robin Bellamy, Assistant Director Public Health Commissioning, Nick Borrill, Acting Chief Fire Officer	Performance Scrutiny	

For more information about the work of the Community and Public Safety Scrutiny Committee please contact Daniel Steel, Scrutiny Officer, on 01522 552102 or by email at daniel.steel@lincolnshire.gov.uk

ECONOMIC SCRUTINY COMMITTEE

Chairman: Councillor Tony Bridges Vice Chairman: Councillor Chris Pain

29 November 2016		
Item	Contributor	Purpose
Lincoln Science and Innovation Park including the new Boole Technology Centre	Tom Blount Director of the Lincoln Science and Innovation Park	Status Report
Tourism Review Update and Historic Lincoln Plans for 2017 (Commemoration of Battle of Lincoln Fair etc)	Mary Powell Commissioning Manager (Tourism)	Update Report
Theme Performance: Quarter 2	Justin Brown Enterprise Commissioner	Performance Scrutiny
Single Local Growth Fund Accountable Body Progress Report	Linsay Hill Pritchard Principal Commissioning Officer (Accountable Body)	Performance Scrutiny
Place Marketing – Update	Ruth Carver Commissioning Manager (LEP)	Update Report

10 January 2017		
Item	Contributor	Purpose
Budget Proposals for 2017/18	Andy Gutherson County Commissioner for Economy and Place Michelle Grady, Head of	Budget Scrutiny
	Finance (Communities)	
Training to Fill Hard-to-fill Vacancies (Progress with ESF opt-ins etc)	Clare Hughes Principal Commissioning Officer (LEP)	Status Report
Fund of Funds Update and Next Steps	Samantha Harrison Commissioning Manager (Enterprise)	Update Report
LCC Investor Promotion Activity	Jill McCarthy Principal Officer Growth	Policy Development

21 February 2017			
Item	Contributor	Purpose	
Theme Performance: Quarter 3	Justin Brown Enterprise Commissioner	Performance Scrutiny	
Midlands Engine / Northern Powerhouse	Justin Brown Enterprise Commissioner	Status Report	
Medical Sector Training in Lincolnshire (EXEMPT)	Professor Sara Owen University of Lincoln	Status Report	

For more information about the work of the Economic Scrutiny Committee please contact Tracy Johnson, Senior Scrutiny Officer, on 01522 552164 or by e-mail at Tracy.Johnson@lincolnshire.gov.uk

ENVIRONMENTAL SCRUTINY COMMITTEE FLOOD AND DRAINAGE MANAGEMENT SCRUTINY COMMITTEE

Chairman: Councillor Lewis Strange Vice Chairman: Councillor Mrs Victoria Ayling

02 December 2016 Environmental Scrutiny Committee			
Item	Contributor	Purpose	
Performance Report, Quarter 2 (1 July to 30 September 2016)	Sean Kent, Group Manager Environmental Services	Performance Scrutiny	
Update on English Coastal Path	Chris Miller, Team Leader – Countryside Services	Update Report	

09 December 2016 Flood and Drainage Management Scrutiny Committee			
Item	Contributor	Purpose	
Insurance Industry Update (FLOOD RE Scheme)	Seth Williams, Head of Public Affairs, Association of British Insurers	Status Report	
Water Recycling Centres Update	Brian Kane, Regional Treatment Manager (Anglian Water)	Update Report	
Update from Severn Trent Water	Adam Boucher, Wholesale Operations Waste Team Manager	Update Report	
Environment Agency Update	Deborah Campbell, Flood and Coastal Risk Manager; (Environment Agency)	Update Report	
Verbal update from the Water Companies and Statutory Consultee Planning Application Process Working Group	Mark Welsh, Flood Risk and Development Manager	Verbal Update	
Stamp End Flood Alleviation Scheme – Update	Mark Welsh, Flood Risk and Development Manager	Presentation	
Investigations held under Section 19 of the Flood and Water Management Act 2010	Mark Welsh, Flood Risk and Development Manager	Update Report	

13 January 2017 Environmental Scrutiny Committee			
Item Contributor Purpose			
Revenue and Capital Budget Proposals 2017/18	Michelle Grady, Head of Finance (Communities)	Budget Scrutiny	
Outcome of Lincolnshire Waste Partnership Audit	Sean Kent, Group Manager Environmental Services	Status Report	

03 March 2017 Flood And Drainage Management Scrutiny Committee			
Item	Contributor	Purpose	
Investigations held under Section 19 of the Flood and Water Management Act 2010	Mark Welsh, Flood Risk and Development Manager	Update Report	
Environment Agency Update	Deborah Campbell, Flood and Coastal Risk Manager (Environment Agency)	Update Report	
Envi	ronmental Scrutiny Committee	•	
Item	Contributor	Purpose	
Performance Report, Quarter 3 (1 October to 31 December 2016)	Sean Kent, Group Manager Environmental Services	Performance Scrutiny	

For more information about the work of the Environmental Scrutiny Committee & Flood and Drainage Management Scrutiny Committee please contact Daniel Steel, Scrutiny Officer on 01522 552102 or by e-mail at daniel.steel@lincolnshire.gov.uk

HEALTH SCRUTINY COMMITTEE FOR LINCOLNSHIRE

Chairman: Councillor Mrs Christine Talbot Vice Chairman: Councillor Chris Brewis

21 December 2016		
Item	Contributor	Purpose
Congenital Heart Disease Services – Consultation	Will Huxter, Regional Director of Specialised Commissioning (London), Congenital Heart Disease Programme Implementation	Consultation
Lincolnshire West Clinical Commissioning Group Update	Sarah Newton, Chief Operating Officer, Lincolnshire West Clinical Commissioning Group	Status Report

18 January 2017		
Item	Contributor	Purpose
NHS Improvement – Improving NHS in Lincolnshire	Jeff Worrall (to be confirmed)	Status Report
United Lincolnshire Hospitals NHS Trust - Pharmacy Services	Colin Costello, Director of Pharmacy and Medicines Optimisation, United Lincolnshire NHS Trust	Update Report
Transforming Care: Community Learning Disabilities Support: Long Leys Court	To be confirmed	Consultation
Community Pharmacy 2016/17 and Beyond	Steve Mosley, Chief Officer, Lincolnshire Local Pharmaceutical Committee	Update Report
LIVES [Lincolnshire Integrated Volunteer Emergency Services]	To be confirmed	Update Report

15 February 2017			
Item	Contributor	Purpose	
St Barnabas Hospice	Chris Wheway, Chief Executive, St Barnabas Hospice	Update Report	
East Midlands Ambulance Service	Blanche Lentz, Lincolnshire Divisional Manager, East Midlands Ambulance Service NHS Trust	Update Report	

15 February 2017		
Item	Contributor	Purpose
South West Lincolnshire CCG Update	To be confirmed	Update Report
Obesity in Adults and Children	To be confirmed	Update Report
Reducing Alcohol Harm in Lincolnshire	To be confirmed	Update report
Butterfly Hospice	To be confirmed	Update report

For more information about the work of the Health Scrutiny Committee for Lincolnshire please contact Simon Evans, Health Scrutiny Officer, on 01522 553607 or by e-mail at Simon.Evans@lincolnshire.gov.uk

HIGHWAYS AND TRANSPORT SCRUTINY COMMITTEE

Chairman: Councillor Michael Brookes Vice Chairman: Councillor Andrew Hagues

28 November 2016			
Item	Contributor	Purpose	
Performance Report, Quarter 2 (1 July to 30 September 2016)	Paul Rusted, Infrastructure Commissioner	Performance Scrutiny	
Future Service Delivery Update	Paul Rusted, Infrastructure Commissioner	Update Report	
Winter Maintenance Update	David Davies, Principal Maintenance Engineer	Update Report	

23 January 2017			
Item	Contributor	Purpose	
Boston Transport Strategy	Richard Hardesty, Senior Project Leader	Pre-Decision Scrutiny Executive Councillor: 24 – 31 January 2017	
Revenue and Capital Budget Proposals 2017/18	Michelle Grady, Head of Finance (Communities)	Budget Scrutiny	
Major Schemes Update	Paul Rusted, Infrastructure Commissioner	Update Report	
CCTV Pilot Scheme for Parking enforcement outside schools update	Matt Jones, Parking Services Manager	Update Report	

27 February 2017			
Item	Contributor	Purpose	
Performance Report, Quarter 3 (1 October to 31 December 2016)	Paul Rusted, Infrastructure Commissioner	Performance Scrutiny	
Speed Limit Policy and Traffic Policy for Schools Update	Graeme Butler, Project and Technical Support Manager; Andy Wharff, Area Highways Manager	Policy Review	
Street Lighting Transformation Project Update	Richard Hardesty, Senior Project Leader	Update Report	

For more information about the work of the Highways and Transport Scrutiny Committee please contact Daniel Steel, Scrutiny Officer on 01522 552102 or by email at daniel.steel@lincolnshire.gov.uk

VALUE FOR MONEY SCRUTINY COMMITTEE

Chairman: Councillor Mrs Angela Newton

Vice Chairman: Councillor Mrs Jackie Brockway

17 January 2017			
ltem	Contributor	Purpose	
Revenue and Capital Budget Proposals 2017/18	Claire Machej, Head of Finance (Corporate)	Budget Scrutiny	
Housing Company Business Case Update	Kevin Kendall, County Property Officer	Status Report	
Performance of the Corporate Support Services Contract	Judith Hetherington-Smith, Chief Information and Commissioning Officer	Performance Scrutiny	

28 February 2017			
ltem	Contributor	Purpose	
Performance of the Corporate Support Services Contract	Judith Hetherington-Smith, Chief Information and Commissioning Officer	Performance Scrutiny	
Treasury Management Update 2016/17 - Quarter 3 Report to 31 December 2016	Karen Tonge, Treasury Manager	Performance Scrutiny	
Treasury Management Strategy Statement and Annual Investment Strategy 2017/18	Karen Tonge, Treasury Manager	Annual Report	

For more information about the work of the Value of Money Scrutiny Committee please contact please contact Daniel Steel, Scrutiny Officer, on 01522 552102 or by e-mail at daniel.steel@lincolnshire.gov.uk

Task and Finish Group Review Activity

(as at 16 November 2016)

Current Reviews

Committee	Task & Finish Group	Next Meeting(s)	Completion Date

All completed review reports to be approved by parent scrutiny committee before consideration at a meeting of the County Council's Executive.

Working Group Activity (as at 16 November 2016)

Committee	Working Group	Meeting Date(s)	Notes (if Any)
Overview and Scrutiny Management Committee	Brexit	24 November 2016	The Working Group comprises Councillors T Bridges, R L Foulkes, A J Jesson, Mrs M J Overton MBE, R B Parker and Mrs A M Newton, and Added Member Mr S Rudman
Children and Young People Scrutiny Committee	School Performance	22 November 2016	The Working Group comprises Councillors D Brailsford, Mrs J Brockway, S R Dodds, J D Hough, Mrs H N J Powell and Mrs L A Rollings.
Children and Young People Scrutiny Committee	Safeguarding Children Focus Group	To Be Arranged	Members of the Children and Young People Scrutiny Committee.
Flood and Drainage Management Scrutiny Committee	River Steeping	To Be Arranged. (Expected – January 2017)	The Working Group comprises Councillors C L Strange, A Bridges, M Brookes, C Pain, I G Fleetwood (West Lindsey District Council) as well as Eddie Poll, Chair of the Anglia (Northern) Regional Flood and Coastal Committee (RFCC)